

A guide to Revenue.ie

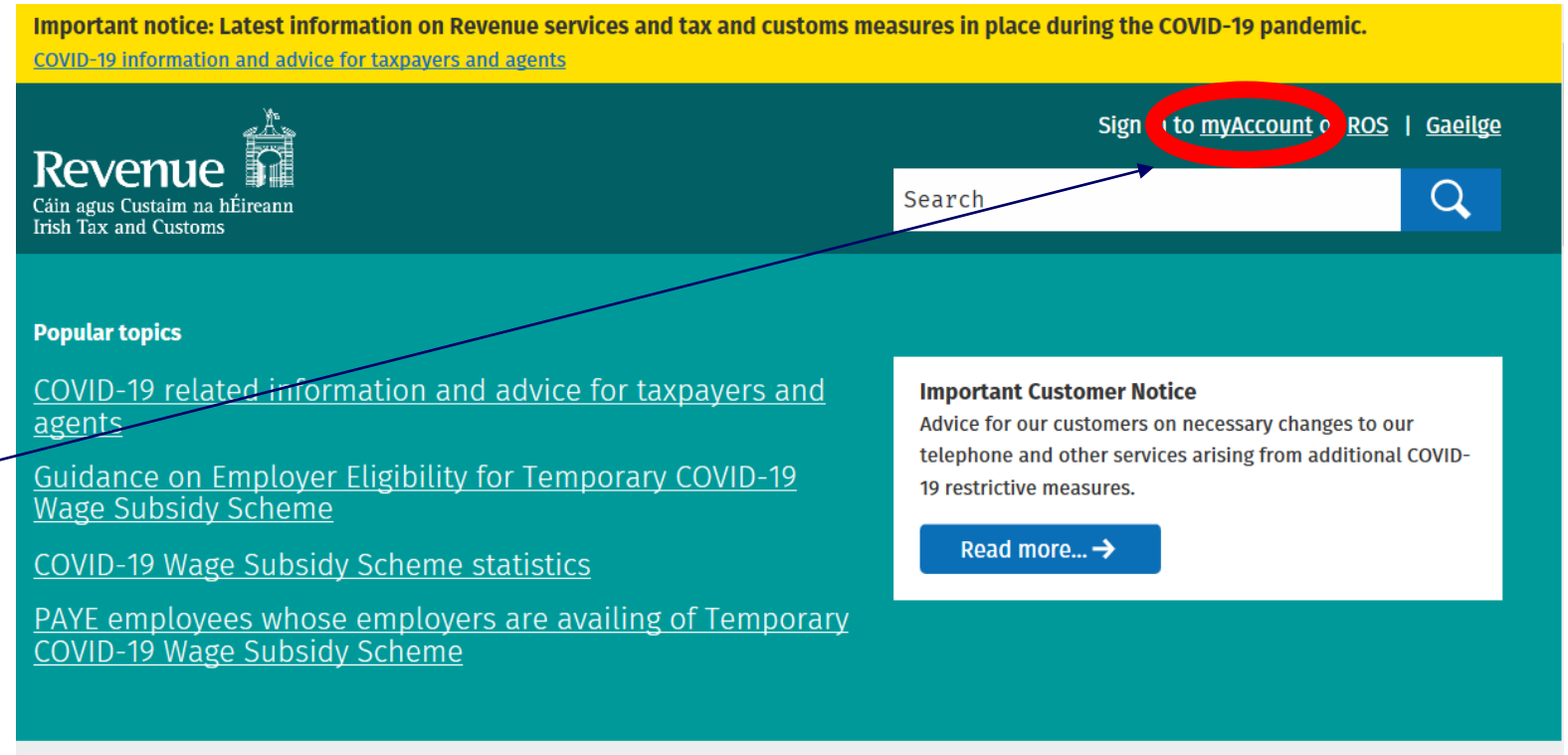
3. Claiming Tax relief on a regular premium AVC



Step 1

Revenue Website: *Revenue.ie*

To start, click “myAccount”
at the top right hand
corner of the page



Step 2

This will bring you to the Sign In page.

If you have not yet registered on 'myAccount', select "Register Now" and follow the instructions.

Once registered, submit your PPS Number, Date of Birth and Password to sign in.

Sign In

PPS Number

Date of Birth

DD

MM

YYYY

Password

Temporary passwords can also be used

If you have a verified MyGovID account, you can use your MyGovID details to sign in

[Continue with MyGovID](#) 

[What is MyGovID?](#)

Or

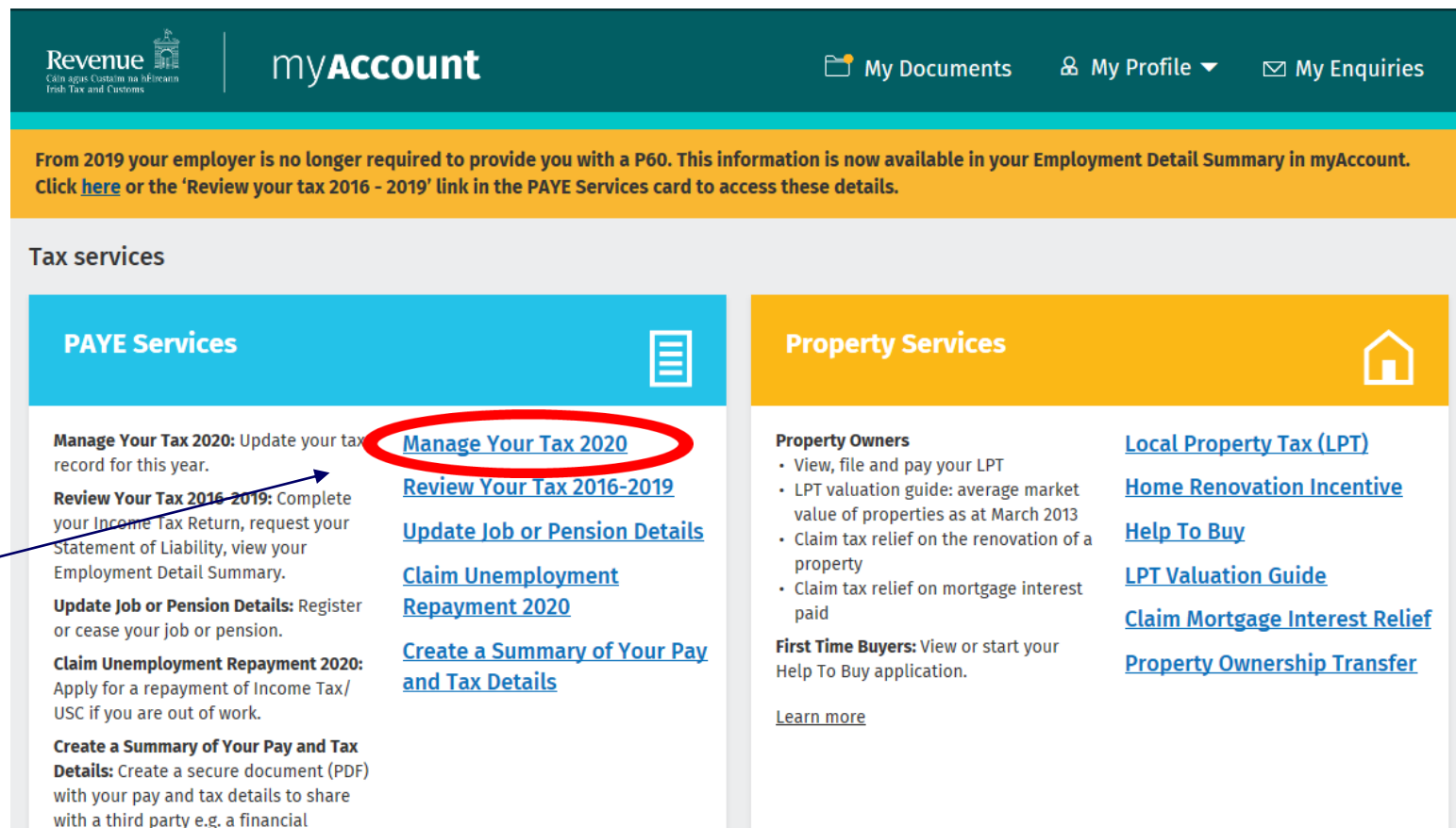
[Register Now](#) →

If you already have a temporary password, use this to sign in. You do not need to register again.

Step 3

Once you have signed in, you will be brought to the Home Screen.

Select “**Manage Your Tax 2020**” link under PAYE Services.



The screenshot shows the 'myAccount' interface. At the top, there's a header with the Revenue logo, the 'myAccount' title, and navigation links for 'My Documents', 'My Profile', and 'My Enquiries'. Below the header, a yellow banner contains a message about P60 availability. The main content area is divided into two columns: 'Tax services' and 'Property Services'. Under 'Tax services', the 'PAYE Services' section is highlighted in blue. It lists several services: 'Manage Your Tax 2020' (circled in red), 'Review Your Tax 2016-2019', 'Update Job or Pension Details', 'Claim Unemployment Repayment 2020', and 'Create a Summary of Your Pay and Tax Details'. An arrow points from the text 'Select “Manage Your Tax 2020” link under PAYE Services.' to the circled link. The 'Property Services' section, highlighted in orange, lists services for 'Property Owners' and 'First Time Buyers', with links to 'Local Property Tax (LPT)', 'Home Renovation Incentive', 'Help To Buy', 'LPT Valuation Guide', 'Claim Mortgage Interest Relief', and 'Property Ownership Transfer'.

Revenue
Cuid agas Custaim na n-Éireann
Irish Tax and Customs

myAccount

My Documents My Profile My Enquiries

From 2019 your employer is no longer required to provide you with a P60. This information is now available in your Employment Detail Summary in myAccount. Click [here](#) or the 'Review your tax 2016 - 2019' link in the PAYE Services card to access these details.

Tax services

PAYE Services

Manage Your Tax 2020: Update your tax record for this year.

Review Your Tax 2016-2019: Complete your Income Tax Return, request your Statement of Liability, view your Employment Detail Summary.

Update Job or Pension Details: Register or cease your job or pension.

Claim Unemployment Repayment 2020: Apply for a repayment of Income Tax/ USC if you are out of work.

Create a Summary of Your Pay and Tax Details: Create a secure document (PDF) with your pay and tax details to share with a third party e.g. a financial

[Manage Your Tax 2020](#)

[Review Your Tax 2016-2019](#)

[Update Job or Pension Details](#)

[Claim Unemployment Repayment 2020](#)

[Create a Summary of Your Pay and Tax Details](#)

Property Services

Property Owners

- View, file and pay your LPT
- LPT valuation guide: average market value of properties as at March 2013
- Claim tax relief on the renovation of a property
- Claim tax relief on mortgage interest paid

First Time Buyers: View or start your Help To Buy application.

[Learn more](#)

[Local Property Tax \(LPT\)](#)

[Home Renovation Incentive](#)

[Help To Buy](#)

[LPT Valuation Guide](#)

[Claim Mortgage Interest Relief](#)

[Property Ownership Transfer](#)

Step 4



This will open a page with your jobs/pensions and current tax credits which Revenue are recording.

Select "Add new credits".



Overview

This is your current tax position (01/01/2020 to 31/12/2020)

Your jobs and pensions

These are all the jobs and/or pensions we have on our record for you.

Zurich Life Assurance Plc

Employment ID: [REDACTED]

—

Active

[View](#)

[Add job/pension](#)

Your current tax credits

These are all the tax credits we have on our record for you. They reduce the amount of tax that you pay.

Credits noted as **Shared** may be divided between you and your spouse/civil partner.

Employee tax credit	€1,650.00	Edit	Personal tax credit	€3,300.00	Edit
			Shared		



Step 5

Claim tax credits

Tax credits reduce the amount of tax that you pay.

Tax credits you may also be eligible for

There are other tax credits you may be eligible to claim. We have broken them into different categories.

[Expand All](#) ▼



Health

[Show More](#) ▼



Your job

[Show More](#) ▼

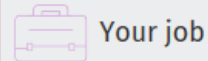


You and your family

[Show More](#) ▼

Select the “Show More” dropdown in the ‘Your job’ section.

This will open a dropdown of different tax options. In this instance, we will select “Additional voluntary contributions”



Your job

[Show Less](#) ▲

Additional voluntary contributions

[Select](#)

Flat rate expenses

[Select](#)

Personal Retirement Savings Account (P...

[Select](#)

Retirement annuity relief

[Select](#)

Step 6

Select whether this will be a PRSA type AVC contribution or other.

Tick the employment related to your PRSA and enter your estimated gross employment income for 2020.

Additional voluntary contributions

Additional voluntary contributions are additional superannuation payments made to an occupational pension scheme. AVC relief can only be claimed if AVC contributions have been paid for you by you or your employer

Click [here](#) for more information

Type of AVC contribution

☐ PRSA

☐ Other

Employment(s) related to your PRSA?

☐ Zurich Life Assurance Plc (Emp ID: [REDACTED])

Estimated gross employment income in 2020 *

€

Step 7

Fill in the remaining sections, including an estimate of your yearly income and any additional AVC's or tax reliefs you may claim through the main scheme.

This ensures that you do not go over the age related tax limits.

Estimated Net relevant earnings *

€	
---	--



Amount of AVC payable by you in 2020 on which relief has not already been granted *

€	
---	--



Amount of AVC contributions relieved under the net pay arrangement in 2020 *

€	
---	--

Amount of ordinary contributions relieved under the net pay arrangement in 2020

€	
---	--

Amount carried forward from a prior year from which relief has not been obtained

€	
---	--

Step 8

In this example, we will input an AVC payment of 200 euro every month.

A tax credit of 20% is automatically given (€40)

Upload your policy document to show that your AVC has been established

Are you a specified sportsperson? (S. 23A) *

☒ Yes

☐ No



Allowable AVC relief

€ 200.00



Tax credits increased by

€ 40.00

Supporting Documentation

Please upload a copy of your pension certificate with your claim.

The following file types can be uploaded: **PDF, JPG, JPEG, DOC, DOCX** and **PNG**. You can only upload one file at a time. The maximum number of files that can be uploaded is 5. Files cannot exceed 2MB.

[Click to browse for a file](#)

Note: If the image of your document is not clear, readable and complete, you must keep the original for 6 years.

Step 9

Finally, you will be given the option to increase or split your credits with you and your spouse if you wish.

Divide tax credits and rate bands [Read more](#)

We can help you divide your tax credits and rate bands in a way that ensures you pay the right amount of tax. You just need to tell us your gross estimated income for each of your jobs and/or pensions for the year.

Where a job or pension has ended during the current year and we have details of your income on record, we will display this information on the screen for you.

If you are unsure of the amount of income you will receive from your jobs or pensions, simply select 'Unable to Estimate'.

You

Estimated gross salary for this year

Unable to estimate

Select all

☐

Zurich Life Assurance Plc

Employment ID:

€

☐

Estimated gross salary for this year

Unable to estimate

Select all

☐

Employment ID:

€

☐

Thank you

Zurich Life Assurance plc is regulated by the Central Bank of Ireland.