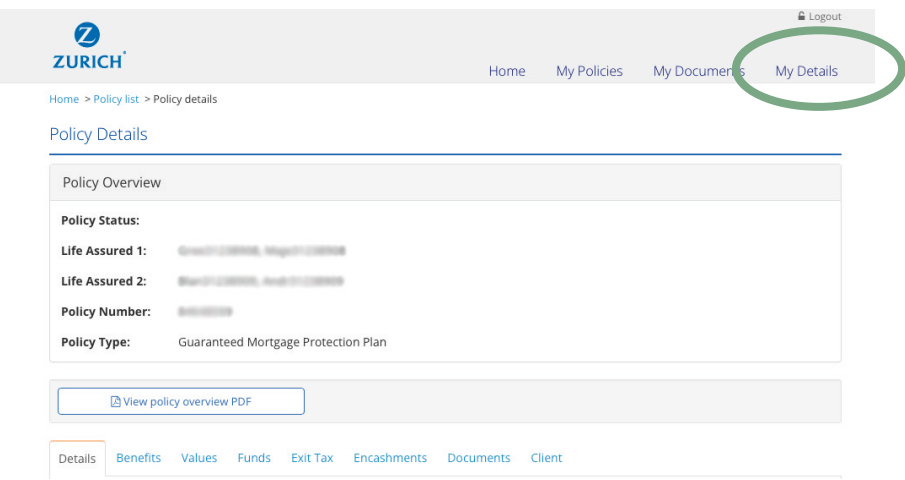


# My Details

## How to update your email address and mobile number on the Zurich Client Centre

You can easily advise us of any changes to your mobile phone number, email address or password using the “My Details” section in the Client Centre.

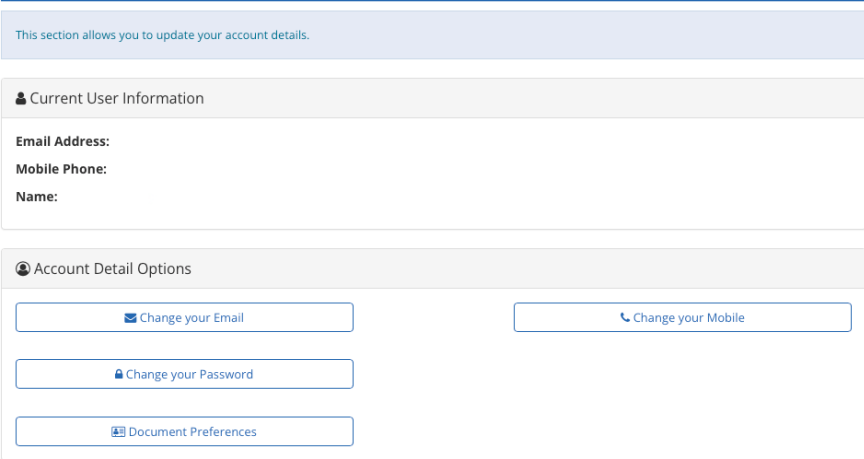
To do this, visit [www.zurich.ie](http://www.zurich.ie), select ‘Login,’ and enter your login details on the ‘Life and Pensions’ page. Once you are logged in to the client centre, click ‘My Details’ at the top right-hand side of the page. If using a mobile, you will need to click the menu button for these options to appear.



The screenshot shows the Zurich Client Centre interface. At the top right, the 'My Details' menu item is circled in green. Below the navigation bar, the breadcrumb trail reads 'Home > Policy list > Policy details'. The main content area is titled 'Policy Details' and contains a 'Policy Overview' section with the following information:

- Policy Status:** [Redacted]
- Life Assured 1:** [Redacted]
- Life Assured 2:** [Redacted]
- Policy Number:** [Redacted]
- Policy Type:** Guaranteed Mortgage Protection Plan

Below the overview is a button labeled 'View policy overview PDF'. At the bottom of the page, a navigation menu includes 'Details', 'Benefits', 'Values', 'Funds', 'Exit Tax', 'Encashments', 'Documents', and 'Client'. A blue downward-pointing arrow icon is positioned below the screenshot.



The screenshot shows the 'My Details' page. A blue banner at the top states: 'This section allows you to update your account details.' Below this is a section titled 'Current User Information' with the following fields:

- Email Address:** [Redacted]
- Mobile Phone:** [Redacted]
- Name:** [Redacted]

Below this is a section titled 'Account Detail Options' with the following buttons:

- Change your Email
- Change your Mobile
- Change your Password
- Document Preferences



# Change of Email Address or Mobile

If you update your email address or mobile number, we will send you a code to verify your new details.

## Change Email Address

### ✉ Email Details

#### Current Email:

Please provide an email address here, which you can use to:

- Log into your Zurich Life web portal (instead of a username), which means your login information is more personal and memorable to you.
- Reset your password automatically online if you forget it.

The email address provided here will be used for web login purposes. We may also use it to communicate with you regarding any policies you hold with Zurich Life.

Please enter the email address you wish to use below.

We will then send you a code that you need to enter in order to verify that you have access to that email account.

Enter a Valid Email

## Change Mobile Phone Number

### 📞 Mobile Details

#### Current Mobile:

##### Provide Mobile Number:

Your account security is important to us. Provide your mobile number below and help us keep your information safe by adding an extra verification step when you log in.

Once you provide and validate your mobile number, every time you login in the future, after entering your password, you'll need to enter a verification code that you'll receive to your phone via SMS.

The mobile number you provide here will be used for web login purposes. We may also use it to communicate with you regarding any policies you hold with Zurich Life.

Please enter the mobile number you wish to use below.

We will send you a code that you need to enter in order to verify that you have access to that mobile number.

Enter a Valid Number

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Zurich Life Assurance plc is regulated by the Central Bank of Ireland.